



TIMBERTREE ACADEMY

Admissions Policy

2021 - 2022

Timbertree Academy is an Academy and the Governing Body is its own admitting authority. The Governing Body applies the regulations on admissions fairly and equally to all those who wish to attend. This school will comply with the provisions within the Schools Admissions Code and the School Appeals Code available at

<https://www.gov.uk/guidance/academy-admissions>

Timbertree Academy is an inclusive school that welcome children from all backgrounds and abilities. The only restrictions we place on entry is number. If the number of children applying exceeds the places available, we enforce the procedure set out below in order to determine whether a child is accepted or not.

Timbertree Academy has a published admission number (PAN) of 30 in Reception to Year 6 for 2021/22.

Procedure for applying for a Reception place at Timbertree Academy

The admission arrangements outlined in this section apply to children starting in Reception class in 2021/22. The PAN for this year group is 30. Sandwell Local Authority co-ordinate admissions on behalf of Timbertree Academy and they follow Sandwell Metropolitan Borough Councils co-ordinated primary admissions scheme available from www.sandwell.gov.uk/schooladmissions

All applicants must complete the Common Application Form available from and return to their Local Authority

Where there are less applicants than the PAN, all children will be admitted unless they are offered their first preference. In the event that applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit:-

1. Looked after children – A looked after child or a child who was previously looked after but immediately after being looked after, became subject to adoption, residence or special guardianship order. A looked after child is a child who is (a) in the care of the Local Authority, or (b) being provided with accommodation by a Local Authority in the exercise of their Social Services functions (see the definition in section 22(1) of the Children’s Act 1989);
2. Where the child has a sibling* currently attending the school in any year but the final year (Year 6);

3. Where there are medical grounds (supported by a doctors certificate) for admitting the child;
4. Children of staff at the school;
Priority will be given to the children of staff in either or both of the following circumstances:
 - Where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or
 - The member of staff is recruited to fill a vacant post for which there is demonstrable skill shortage
5. Proximity of the child's home to the school with those living nearer being accorded priority.
Distance is calculated by the Local Authority who accurately measures the straight line distance from the child's home address to the centre point of the school.

*Sibling includes step siblings, foster siblings, adopted siblings and other children living permanently at the same address.

Children with an EHCP, where the school is the named school will be offered a place, therefore reducing the places available by this amount.

Withdrawing Offer Places

Any allegation received by the admission authority of people providing false accommodation addresses when applying for school places shall be fully investigated and, if found to be true, allocated places may be withdrawn, as appropriate. A child's home address is defined as the address at which a child normally resides or, where the child lives at more than one address, the address at which the child lives for the majority of the time. Where the home address is unclear, the Admission Authority will determine the appropriate address taking into account factors such as to which the Child Benefit Allowance or Child Tax Credit is payable, registration for medical services etc.

Multiple Births

We understand that parent/carers would like to keep twins, triplets and other children of multiple births together. In the event that there is an insufficient number of places to allocate to twins, triplets etc. all children will be allocated together.

If your child is refused a place at our school you will have the right of appeal to an independent statutory appeal committee. Appeals need to be lodged with Sandwell Metropolitan Borough Council who will organise a date for the appeal to be heard. More information regarding appeals can be found on the Sandwell MBC website.

Annual Procedures for determining admission arrangements

Consultation

Timbertree Academy will consult when admission arrangements are changed or if there has been no consultation within the last 7 years. The consultation will be for a minimum of 6 weeks and will take place between 1st October and 31st January in any given academic year.

Following consultation, Timbertree Academy will consider comments made by those consulted and any changes will be determined by 28th February and these changes will be updated on the school's website. Copies of the admission arrangements will be sent to Sandwell MBC and other neighbouring Local Authorities