

Phased Recovery Plan for September 2021 Onwards*

**To be used alongside the latest government COVID guidance and school's risk assessment. Any plans in this document are subject to change based on reviews of each phase, and any changes to COVID/H&S guidance or risk assessments. This largely covers the practical changes taking place due to changes in national guidance, rather than curriculum recovery.*

	Phase 1: September to October HT	Phase 2: October HT to Christmas (Planned but may be revised based on data available nearer the time.)	Phase 3: January onwards (Planned but may be revised based on data available nearer the time.)
Drop-off and collection	<ul style="list-style-type: none"> • 10-minute window for drop-off and collection of all children. • AM: Gates open from 8.30am, drop-off at classroom door at 8.40am. • PM: Gates open from 3:05pm, collection from classroom door 3.15pm. 	<ul style="list-style-type: none"> • Same as Phase 1. 	<ul style="list-style-type: none"> • Explore possibility of 5-minute window for drop-off and collection of all children at this point or later in term/year. • AM: Gates open from 8.35am, drop-off at classroom door 8.40am • PM: Gates open from 3.10pm, collection from classroom door at 3.15pm.
One-way system	<ul style="list-style-type: none"> • The one-way system will be removed. • Those entering the school site, please give way to those leaving the playground. • Exit via either gate at the front of school or Norwood Avenue 	<ul style="list-style-type: none"> • Same as Phase 1. 	<ul style="list-style-type: none"> • Same as Phase 1.
Break times	<ul style="list-style-type: none"> • At break times the children will play in their own zoned areas. 	<ul style="list-style-type: none"> • Same as Phase 1. 	<ul style="list-style-type: none"> • Keep under review.
Lunch	<ul style="list-style-type: none"> • Children will no longer eat lunch in their classrooms. • Hot dinners will be available every day, alongside a selection of cold lunches. • Lunches will remain staggered across the school to reduce the number of children using both the hall and playgrounds at any one time. 	<ul style="list-style-type: none"> • Some lunchtime clubs introduced, with potentially further mixing allowed within clubs. 	<ul style="list-style-type: none"> • Potentially further mixing allowed within clubs.

	<ul style="list-style-type: none"> Teaching assistants will be supporting lunch times to provide some continuity with the rest of the day. 		
Bubbles/mixing classes	<ul style="list-style-type: none"> We will return to allowing children in different classes to mix, but initially this contact should be planned and recorded e.g., break times between the same two-year groups, sports leaders, intervention groups with registers. Ad-hoc and informal mixing should not take place. Bubble system may need to return as part of contingency plan (in discussion with public health). 	<ul style="list-style-type: none"> Review Phase 1 and adjust as necessary. 	<ul style="list-style-type: none"> Same as Phase 2.
Good hygiene	<ul style="list-style-type: none"> Good hygiene, including hand washing, “catch it, bin it, kill it”, coughing into an elbow, will continue to be encouraged. Sanitisers outside classrooms to be maintained and refilled by site manager. Classroom staff responsible for ensuring other hygiene materials are available in classrooms e.g., tissues, soap. These can be requested from the site manager or business manager. Children should wash/sanitise their hands: <ul style="list-style-type: none"> Coming into school Before eating at break Returning to the classroom after break Before eating at lunch Returning to the classroom after lunch As they leave school At any other time when hands are unclean e.g., after sneezing. 	<ul style="list-style-type: none"> Keep under review based on latest guidance. 	<ul style="list-style-type: none"> Keep under review based on latest guidance.
Regular LFD testing	<ul style="list-style-type: none"> Staff and families at home will continue to be encouraged to take part in twice-weekly LFD testing using home testing kits. This is to pick up any asymptomatic cases and shouldn’t be used where people are symptomatic (PCR tests should still be used). 	<ul style="list-style-type: none"> Follow latest government guidance on home testing. 	<ul style="list-style-type: none"> Follow latest government guidance on home testing.

	<ul style="list-style-type: none"> LFD testing remains voluntary. 		
PE Kits	<ul style="list-style-type: none"> Years 1 – 6 will have two PE sessions a week. A PE timetable to be shared with parents/carers so they know when to send their child into school in their PE kit. For nursery children, PE kits are optional although children require a pair of pumps/plimsolls. 	<ul style="list-style-type: none"> Same as Phase 1. 	<ul style="list-style-type: none"> Same as Phase 1.
Interventions	<ul style="list-style-type: none"> Mixed-class interventions can resume, as long as a register is kept of children taking part (for contact tracing as well as intervention record keeping). TAs can work across several year groups and will be deployed by SLT to meet the needs of the children across the key stage / school. 	<ul style="list-style-type: none"> Same as Phase 1. 	<ul style="list-style-type: none"> Same as Phase 1.
School trips	<ul style="list-style-type: none"> School trips, including residential, to return. Each trip should be risk assessed and should additional COVID risks be identified, e.g., cases within group on trip, high risk at trip location, these risks should be mitigated if possible, or the trip should be postponed. 	<ul style="list-style-type: none"> Same as Phase 1. 	<ul style="list-style-type: none"> Same as Phase 1.
Parent visits	<ul style="list-style-type: none"> Volunteering to resume in full, with registers of contact. Stay and play sessions reintroduced in Early Years, with registers being taken. This will be timetabled to restrict the number of adults attending over the week. Further parent visits where distancing between parents/carers and children can be maintained will resume e.g., music performances. Possibility of further parent visits with larger groups of parents/carers (where distancing between adults/children can't necessarily be maintained) to be explored for Autumn 2 if possible, e.g., Christmas Fair. 	<ul style="list-style-type: none"> Explore possibility of further parents visits where mixing will take place should COVID rates/local restrictions allow. 	<ul style="list-style-type: none"> Same as Phase 2.
Parent meetings	<ul style="list-style-type: none"> A hybrid approach to parent meetings will be taken. Some information meetings/workshops will be offered in person, and some will take place over TEAMS. 	<ul style="list-style-type: none"> Gather feedback on hybrid approach and continue if positive/adapt as necessary. Hybrid approach to Parents' Evening, with some 	<ul style="list-style-type: none"> Same as Phase 2.

	<ul style="list-style-type: none"> In the same way, if parents request an individual meeting with a teacher, this may take place over the phone or in-person. 	<p>appointments in-person, and some via TEAMS.</p>	
Homework	<ul style="list-style-type: none"> Full guidance on weekly homework expectations will be shared with parents and carers near the start of term. Full expectations of homework will resume so we ask for support and encouragement with this to ensure learning taking place in school is consolidated at home. 	<ul style="list-style-type: none"> Same as Phase 1. 	<ul style="list-style-type: none"> Same as Phase 1.
Assemblies	<ul style="list-style-type: none"> A reduced/hybrid timetable of assemblies initially to allow for a reduced capacity in the hall. Years 1 – 3 will form Group A, and Years 4 – 6 will form Group B. Monday at 8.45am: Brain Smart Start/PSHE focus (in class) Tuesday at 8.45am: AHT assembly for Group A/Votes for School for Group B in class Wednesday at 8.45am: AHT assembly for Group B/ Votes for School for Group A in class Thursday at 8.45am: Class Themed Assembly/Class teacher assembly on rota via TEAMS. Friday at 8.45am: VIP hybrid assembly with Head of School. One group in the hall, one group remains in classes via TEAMS. Reception joins via TEAMS. 	<ul style="list-style-type: none"> Assemblies will resume for the whole school. 	<ul style="list-style-type: none"> Same as Phase 2.
Remote learning	<ul style="list-style-type: none"> Remote learning will be available for children who are not able to attend due to coronavirus restrictions. Children will have access to a range of online resources on day 1 of isolation, and from day 2, will have access to learning from the class teacher. Parents can request technology support from school if required. Further information available in the Remote Learning Policy. 	<ul style="list-style-type: none"> Same as Phase 1 unless a change to guidance. 	<ul style="list-style-type: none"> Same as Phase 1 unless a change to guidance.

Face coverings	<ul style="list-style-type: none"> • Face coverings no longer required at drop-off/collection. • Face coverings are requested for use in the reception area and other communal areas, and if visiting school alongside other parents for an event or performance e.g., music performance. • Contractors are requested face coverings when working alongside others, or if working in communal areas. • Where visitors are working with a smaller, consistent group of children or individuals (e.g., supply teachers, workshop providers, reading volunteers), face coverings will not be required but will be a personal choice. • For staff, face coverings around school will be a personal choice, but are no longer required in communal areas. Staff should wear face coverings amongst large groups of visitors where distancing cannot be maintained. 	<ul style="list-style-type: none"> • Review guidance on face coverings and amend approach as necessary. 	<ul style="list-style-type: none"> • Review guidance on face coverings and amend approach as necessary.
Staffroom	<ul style="list-style-type: none"> • Child lunches will be staggered which will in turn reduce number of staff in the staffroom at any one time. • Distancing no longer required therefore timetable no longer required. • Used dishes and cutlery should be cleaned in the dishwasher. • Microwaves should be cleaned between use. 	<ul style="list-style-type: none"> • Same as Phase 1. 	<ul style="list-style-type: none"> • Same as Phase 2.
Cleaning	<ul style="list-style-type: none"> • Additional cleaning of touch points around communal areas of school, including toilets, by site manager, ensuring these areas are cleaned at least twice a day. • Teaching staff in classrooms have access to cleaning materials to clean further if necessary (e.g., if someone sneezes over a surface). • Additional time with cleaning contractors to allow for further cleaning to take place. 	<ul style="list-style-type: none"> • Review cleaning guidance and amend as necessary. 	<ul style="list-style-type: none"> • Same as Phase 2.
Symptoms/ Isolation	<ul style="list-style-type: none"> • There has been a change to the rules on self-isolation. 	<ul style="list-style-type: none"> • Follow latest government guidance on isolation. 	<ul style="list-style-type: none"> • Follow latest government guidance on isolation.

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| | <ul style="list-style-type: none">• Staff, children and parents/carers should self-isolate straight away and get a PCR test (a test that is sent to the lab) as soon as possible if they have any of these 3 symptoms of COVID-19, even if they are mild:<ul style="list-style-type: none">○ a high temperature○ a new, continuous cough○ a loss or change to your sense of smell or taste• They should also self-isolate straight away if:<ul style="list-style-type: none">○ they've tested positive for COVID-19 – this means they have the virus○ someone you live with has symptoms or tested positive (unless you are not required to self-isolate – check below if this applies to you)○ you've been told to self-isolate following contact with someone who tested positive – find out what to do if you're told to self-isolate by NHS Test and Trace or the NHS COVID-19 app• If someone they live with has symptoms of COVID-19, or has tested positive for COVID-19, they will not need to self-isolate if any of the following apply:<ul style="list-style-type: none">○ they're fully vaccinated – this means 14 days have passed since their final dose of a COVID-19 vaccine given by the NHS○ they're under 18 years, 6 months old○ they're taking part or have taken part in a COVID-19 vaccine trial○ they're not able to get vaccinated for medical reasons. | | |
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